



DEPARTMENT OF CITY PLANNING AND ECONOMIC DEVELOPMENT

One Detjen Drive | Crestwood, MO 63126 | 314-729-4781

Pre-Application Meeting Request

Pre-application meetings are designed to provide development applicants the opportunity to gain a better understanding of regulatory requirements that may influence the design of a proposed project by asking questions about applicable City codes, required permits, hearings and notices, estimated processing timelines, etc. and to obtain preliminary feedback from City staff about development proposals or concepts. This feedback early in the development planning process can help applicants avoid major plan revisions that are cumbersome to change after an actual application submittal.

Applicants should keep in mind that, due to the preliminary nature of information discussed during pre-application conferences, information obtained is subject to subsequent changes in the Comprehensive Plan, City Code or other applicable regulations, and agency comments.

In order to get the desired results from a pre-application meeting, meetings must be scheduled at least 3 days in advance, and a PDF of any plans for the proposal should be emailed to the City Planner at least 24 hours before the meeting. After receipt of this information, city staff will call to schedule. Any questions can be directed to the City Planner Danny Jendusa via email at djendusa@cityofcrestwood.org or by phone at 314-729-4781.

Site Address(es) _____ Ward: _____

Existing development/business name, if applicable _____

Applicant /Primary Contact

Name _____

Company _____

Mailing Address _____

Preferred Phone _____

Email _____

Current Use _____

Proposed Use _____

Description of Proposed Development: _____

Nature of Proposed Work

___ Rezoning: __ Res ___ Com ___ Ind ___ Unknown

___ Amendment to Planned Development

___ Amendment to Zoning Code (Text Amend.)

___ Residential Subdivision

___ Commercial Subdivision

___ New Commercial Development (Single Lot)

___ Building Addition

Other representatives to be in attendance

Name _____

Company _____

Name _____

Company _____

Name _____

Company _____

___ Modification to Existing Building Elevation

___ Modification to Outdoor Mechanical Equipment

___ Addition of parking/drives/streets

___ Demolition of existing building or interior only

___ Site Deficiencies/Occupancy Issues:

___ Request for information concerning:

Additional Information: _____